



**Intent to Pledge
Form**

NAME: _____ BRONCO ID: _____
First Middle Last

PHONE: _____ EMAIL: _____

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PERMANENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

DATE OF BIRTH: ____/____/____ (MM/DD/YYYY)

BIRTH CITY: _____ BIRTH STATE or COUNTRY: _____

T---SHIRT SIZE: _____ YEAR OF GRADUATION: _____
(YYYY)

VEGETARIAN: YES NO OTHER: _____

SIGNATURE: _____ DATE: _____

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Harijanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat



Chi Epsilon Fee Breakdown

We want you to know that we are working hard this year to make Chi Epsilon as fun and beneficial to you as possible. Your support and your participation is not only necessary, but is greatly appreciated. The following is a breakdown of how the initiation fee will be spent:

XE National Headquarters Fees	\$50.00
Polo	\$18.00
Shirt	\$5 (Discounted)
National Support Fee	\$5.00
Initiation/Banquet	complimentary
Food (Meetings)	\$7.00
Total	\$85.00

This is a one---time non---refundable fee of \$85.00 and it covers a lifetime membership in Chi Epsilon National Civil Engineering Honor Society.

Payment of the fee is due on **October 19, 2021**. If for any reason the payment of the fee is an issue for you, please contact the president to see if special arrangements can be made.

<i>FOR CHAPTER OFFICE USE ONLY</i>	
Initiation Fee	
Payment Method:	<input type="checkbox"/> Check <input type="checkbox"/> Cash
Amount Paid:	
Date Paid:	
Officer Initials	

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona

The National Civil Engineering Honor

2021-2022



Academic Requirements

- Be enrolled in Cal Poly Pomona's Civil Engineering curriculum through the year.
- Maintain a GPA above 3.0 through the year.
- Complete a minimum of 45 units by the end of Fall Semester, *for Transfer Students* complete 16 Cal Poly Pomona Units by the end of Fall semester.
- Earn an A grade in a CE 2000 or higher level class by the end of Fall Semester. (an *A-* grade will satisfy this requirement.)

Note: *If these requirements are not met, you will not be able to initiate. Graduate students' academic requirements may vary; consult with the chapter President for details.*

PRESIDENT: Peter Hariyanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat



Other Initiation Requirements

- Submit Intent to Pledge forms and pay the non---refundable, one---time fee of \$85.00 by **October 19, 2021**

- Attend the first 12 Chi Epsilon **MANDATORY** meetings.

- Attend a minimum of 4 ASCE meetings.

- Attend a minimum of 4 CE club meetings for CalGeo, CWEA, EWB, ITE, SEACPP, SWE, WTS, CLSA, etc. (not including ASCE meetings).

- Attend a minimum of 4 social events*, a minimum of 1 hosted by Chi Epsilon and a minimum of 3 hosted any CE club, including but not limited to:
 - ASCE Pacific Southwest Regional Conference 2022 (counts as 3 events)
 - ASCE Mammoth Trip (counts as 2 events)
 - Broomball
 - Restaurant Fundraisers (submit receipts for proof)
 - Bowling Night
 - Engineer's Week

*An initiate may earn double social event credit for organizing and attending a Chi Epsilon Social Event. The initiate must seek approval of the proposed event before planning and publicizing said event.

If interested, Initiates must decide on a day at least 30 days prior to the event. Up to 2 initiates may organize an event together, under the supervision of the Marshal, and these initiates will be selected on a first come, first served basis.

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat



Other Initiation Requirements (Continued)

- Attend one Tech Tour.
Tech Tour: A group organized visit to a civil engineering related job site or office; not limited to events sponsored by Cal Poly Pomona. (ASCE, YMF)
- Complete 10 hours of community service, which may include:
 - Steel Bridge
 - Concrete Canoe
 - On---campus related engineering events
 - Servicing a charitable foundation in your community
- Pass the Chi Epsilon Initiate Quiz with a minimum score of 80% on **November 30, 2021**. If you *do not* pass, you are given only one more chance to take the quiz and receive the minimum score on **February 9, 2022**.
- Participate in Chi Epsilon Transit Key Project by submitting your group's preliminary design by **November 16, 2021** and presenting your completed Transit Key on **February 9th, 2022**.
- Submit resume as a PDF to chi.epsilon.cpp.president@gmail.com by **January 21, 2022**.
- Participate in the 20th Annual Chi Epsilon Civil Engineering Job Fair on **February 18, 2022**.
- Submit Letter of Recommendation in a sealed envelope signed by the reference, by **March 29th, 2022**.
- Complete all initiation requirements and submit all initiation forms by **March 29th, 2022**.
- Attend the Initiation Ceremony and Banquet on **April 30th, 2022 on time!** If you are late, you will not initiate and must wait until the following year's Initiation Ceremony.

PRESIDENT: Peter Harijanto

TREASURER: Brandon Hariyanto

VICE PRESIDENT: Tyson Stint

MARSHAL: Jean Penderghast

SECRETARY: Julie Critchfield

FACULTY ADVISOR: Ali Sharbat



Transit Key Project

Purpose:

The purpose of this group project is to incorporate the Chi Epsilon motto of Chi Delta Chi (*Conception, Design, and Construction*) into the production of Chi Epsilon's symbol. This will also facilitate the personal qualities that are fundamental requirements for membership, which include *practicality* and *sociability*.

Specifications:

This is to be a group project of 4---5 initiates.

A Project Manager must be designated and specified on the CAD design, technical paper and professional presentation.

The group will design and construct a key model that will include the following requirements:

- **Size:** 5" x 7" **minimum**
- **Materials:** wood, brass, any metal, or any material related to civil engineering
- The key must be recognizable as a survey transit, and Chi Epsilon letters XE are also to be included.

Deliverables and Final Product:

- Submit a 11"x17" **CAD design** of your group's transit key at the 6th meeting on **November 16, 2021**.
- The final product is due at the 7th meeting on **February 1st, 2022** to be judged by the officers, members, and advisor. Each group will give a **professional presentation** utilizing effective visual aids including their **transit key**. Each group must also submit a 1---2 page **technical paper** explaining the relevance of civil engineering and Chi Epsilon ideals into the key design and construction.

This is a contest between groups. One key model will be chosen to represent Chi Epsilon, Cal Poly Pomona chapter the following year. The winners of the best key and best paper will be announced at the Initiation Banquet.

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona

The National Civil Engineering Honor

2021-2022



Letter of Recommendation

Initiates must obtain a Letter of Recommendation stating why they should be able to join Chi Epsilon from one of the following:

- A fellow Cal Poly Pomona Chi Epsilon Initiate
- A member of Cal Poly Pomona's Chi Epsilon Chapter
- A Cal Poly Pomona faculty who is a member of any Chi Epsilon chapter

Letters of Recommendation shall be submitted in a sealed envelope signed by the reference, by **March 29th, 2022**. The letter shall be no longer than one page, single sided. It shall also be signed, dated and clearly indicate who the recommendation is for and from. Please provide your reference with the prompt below.

Prompt: Why do you feel the initiate in question is eligible to join Cal Poly Pomona's Chi Epsilon Chapter? In what ways does the initiate demonstrate the four pillars of XE: Scholarship, Sociability, Practicality, and Character?

Resume

Initiates must submit a PDF copy of their current resume to Google Drive Folder (link on next page) by **February 1st, 2022**. Name your file with your first initial and last name (Example: LLoera_Resume.pdf). Resumes will be included on the resume CDs distributed to all companies attending the 21st Annual Chi Epsilon Civil Engineering Job Fair

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona



The National Civil Engineering Honor

2021-2022

Alternative Online Instructions

Since we are unable to receive signatures while events are online, follow these instructions for online events. Receive a signature for all in person events.

- 1) Go to the Google folder [here](#)
- 2) Find your personal folder
- 3) Insert a picture/screenshot of you in the event
 - a. Picture must include officer running the event and you with your camera on
- 4) Rename the photo with the date of the meeting and name of club (SEACPP 08_24_2020)
- 5) THE ONLY EVENTS YOU DO NOT NEED TO SHOW PROOF ARE XE MEETINGS AND THE XE JOB FAIR

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Harijanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona

The National Civil Engineering Honor

2021-2022



Initiation Requirements --- Verification Sheet

Chi Epsilon Meetings & Job Fair:

Sep 21st	Oct 5th	Oct 19th	Nov 2nd
Nov 16th	Nov 30th	Feb 1st	Feb 15th
Mar 1st	Mar 15th	Mar 29th	

PRESIDENT: Peter Hariyanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona

The National Civil Engineering Honor

2021-2022



Other Club Meetings:

ASCE	ASCE	ASCE	ASCE
/ /	/ /	/ /	/ /

/ /	/ /	/ /	/ /

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Harijanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona

The National Civil Engineering Honor

2021-2022



Social Events:

Club	Event	Date	Officer Name	Officer Signature
XE				

Tech Tour:

Club	Event	Date	Officer Name	Officer Signature

Community Service:

Hours	Organization	Contact Person			
		Name	Title	Phone	Signature

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Harijanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona



The National Civil Engineering Honor

2021-2022

Job Fair:

Resume Work-shop	PDW*	Job Fair
11/ 30/2021	Spring Semester TBD	2/18/2022

*Not required, pre-requisite for Job Fair Breakfast

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat

Chi Epsilon

California State Polytechnic University Pomona

The National Civil Engineering Honor

2021-2022



Chi Epsilon Schedule 2021-2022

August

19 Fall Semester Begins

September

7 1st Meeting [Introduction Meeting]

21 2nd Meeting

October

5 3rd Meeting

19 4th Meeting [Intent to Pledge form and Fees Due, Preliminary Design Due]

November

2 5th Meeting

8-10 XE Pacific District Conference TBD (CPSLO)

16 6th Meeting [Transit Key Design Due, Quiz #1]

30 7th Meeting [Resume Workshop]

February

1 8th Meeting [Quiz#2]

15 9th Meeting

18 XE Job Fair 2022

March

1 10th Meeting [Officer Nominations]

15 11th Meeting [Officer Elections]

29 12th Meeting [Initiation Packet & Letter of Recommendation Due]

April

March 31-2 Pacific South West Conference 2022 [UCSD]

12 14th Meeting [Last Meeting of the Academic Year/New Officers Take Over]

30 Initiation and Banquet

PRESIDENT: Peter Harijanto
VICE PRESIDENT: Tyson Stint
SECRETARY: Julie Critchfield

TREASURER: Brandon Harijanto
MARSHAL: Jean Penderghast
FACULTY ADVISOR: Ali Sharbat



Officer Contact Information

Peter Harijanto

President

chi.epsilon.cpp.president@gmail.com

Tyson zhang

Vice President

chi.epsilon.cpp.up@gmail.com

Julie Critchfield

Secretary

chi.epsilon.cpp.secretary@gmail.com

Brandon Hariyanto

Treasurer

chi.epsilon.cpp.treasurer@gmail.com

Jean Penderghast

Marshal

chi.epsilon.cpp.marshall@gmail.com

Zeina Saqan

Editor of the Transit

chi.epsilon.cpp.editor@gmail.com

Anndrea Mendoza

Corporate Relations Chair

chi.epsilon.cpp.corporate@gmail.com

Rena Li

Webmaster

chi.epsilon.cpp.webmaster@gmail.com

Ali Sharbat

Faculty Advisor

Sharbat@cpp.edu

PRESIDENT: Peter Harijanto

VICE PRESIDENT: Tyson Stint

SECRETARY: Julie Critchfield

TREASURER: Brandon Hariyanto

MARSHAL: Jean Penderghast

FACULTY ADVISOR: Ali Sharbat